



# **Three Bridges Primary School**

## **KS2 Online Learning**

### **Acceptable Use**

#### **Policy Agreement**

**Approval Date: January 2021**

**Review Date: September 2022**

**Headteacher:** *TEmberson*

## **KS2 Online Learning Acceptable Use Policy Agreement**

In the event that online teaching is required, this agreement is in place to ensure staff and students are kept safe online and treated respectfully.

Please read the agreement, sign below and return a signed copy to school.

- This agreement will help keep me safe and help me to treat others respectfully.
- I understand that I will follow the Online Learning Acceptable Use Agreement, or I will not be allowed to use online learning with the rest of my class.
- I will keep my username and password safe and secure – I will not share it, nor will I try to use any other person's username and password.
- I will not share the code for live lessons with anyone outside my class group.
- I will ensure my webcam is on, especially when joining a live lesson. I understand that if my webcam is off the class teacher may remove me from the session.
- I understand that I can only join live lessons using my own school login details. I understand that my teacher will not allow people to join if they do not have a school login.
- I understand that while live streaming, I will always wear proper clothes, I will not dress or undress in front of the computer.
- I will not take or distribute images of anyone without their permission: this includes other children and my teachers. I will not share anything that I know another person would not want shared, or which might upset them while online. I will not send photos without checking with a trusted adult.
- I understand the risks and will not try to upload, download or access any materials which are illegal or inappropriate or may cause harm or distress to others.
- I will not try (unless I have permission) to make large downloads or uploads during an online learning session.
- I will respect others' work and property and will not access, copy, remove or otherwise alter any other user's files, without the owner's knowledge and permission.
- I will be polite and responsible when I communicate with others, I will not use strong, aggressive or inappropriate language and I appreciate that others may have different opinions.
- I understand that my teacher may turn off my webcam if required.
- I will only contact my teachers using school accounts. I will always let my trusted adult know what I am saying.
- I will not disclose or share personal information about myself or others when on-line
- I will immediately report any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when I see it online.
- I understand that all my communication is being monitored and will be used as evidence in the event of rule breaking.
- I understand that the school also has the right to take action against me if I am involved in incidents of inappropriate behaviour that are covered in this agreement.
- I understand that if I fail to comply with this Online Learning Acceptable Use Policy Agreement, I will be subject to disciplinary action. This may include loss of access to the online learning platform and contact with parents. In the event of illegal activities involvement of the police.

Child's name: \_\_\_\_\_

Parent signature: \_\_\_\_\_

Parent name: \_\_\_\_\_

Date: \_\_\_\_\_